

NEW CUNY INCREMENT CODES

JANUARY - Sal Plan = C01-C26

- **INSTRUCTIONAL TITLES (following completion of at least 10 months of service) or**
- **NON INSTRUCTIONAL TITLES: HEO series (following completion of at least 11 months of service)**

OLD Code	NEW Code	Description	Update after Increment Paid
01	0101	Below 'Last 1 year step' (Max) and due increment	<ul style="list-style-type: none"> • Still below 'Last 1 year step' (Max), no change • At 'Last 1 year step' (Max), change to 11YR
02	0103	Below 'Last 1 year step' (Max) and not due increment (has less than required months of service)	<ul style="list-style-type: none"> • Below 'Last 1 year step' (Max), change to 0101
03, 15, 25	11YR	At 'Last 1 year step' (Max) or at 5 year step	<ul style="list-style-type: none"> • No change • YR will trigger movement to 5 year step or 7 year step
*25	1198	At 7 year step, Max year undetermined	<ul style="list-style-type: none"> • No change

JULY - Sal Plan = C08-C13

- **NON INSTRUCTIONAL TITLES: HEO Series (following completion of at least 11 months of service)**

OLD Code	NEW Code	Description	Update after Increment Paid
07	0701	Below 'Last 1 year step' (Max) and due increment	<ul style="list-style-type: none"> • Still below 'Last 1 year step' (Max), no change • At 'Last 1 year step' (Max), change to 77YR
08	0703	Below 'Last 1 year step' (Max) and not due increment (has less than 11 months of service)	<ul style="list-style-type: none"> • Below 'Last 1 year step' (Max), change to 0701
03, 20, 30	77YR	At 'Last 1 year step' (Max) or at 5 year step	<ul style="list-style-type: none"> • No change • YR will trigger movement to 5 year step or 7 year step
*30	7798	At 7 year step, Max year undetermined	<ul style="list-style-type: none"> • No change

*CUNY may determine appropriate Max year and submit corrective DTA/CIC transaction in PayServ

MISC CODES – No automatic Increment Payments

OLD Code	Sal Plan	NEW Code	Description	Job Codes
03, 15, 20, 25, 30	C01-C26	4444	Early movement or appointment to 'Last 1 year step' (Max), 5 year step or 7 year step on effective date other than January 1 or July 1	
03	CNY	8888	Titles with Salary ranges	015942 015993 015994 015995 015996 015997 016040 015998 017237 016072 019038 016076 016077 016078 019037 016079** 016080** 016105** 018105 ** These 3 titles have 5 & 7 year steps
03	CNY	9999	Dual Titles/REMs	016839 016855