

State University of New York –
System Administration

3320241

FORM B

**New York State Consultant Services
Contractor's Annual Employment Report**
Report Period: April 1, to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: C003306 Agency Business Unit: SNY01
 Contract Term: 04/01/2023 to 10/31/2023 Agency Department ID:
 Contractor Name: Instructional Systems, Inc.
 Contractor Address: 401 Hackensack Avenue, LL02, Hackensack, NJ 07601
 Description of Services Being Provided: IT managed services for the Advanced Technology Training And Information Networking (ATTAIN) Project.

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
General and Operations Managers	3.00	3,640.00	\$470,208.00
Software Developers, Systems Software	2.00	2,428.00	\$283,073.00
Computer User Support Specialist	3.00	2,912.00	\$205,715.00
Secretaries & Administrative Assistants	1.00	1,211.00	\$61,292.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	9.00	10,191.00	\$1,020,288.00
Grand Total			

Name of person who prepared this report: Barry Sample

Title: COO

Phone #: 201-343-3003

Preparer's Signature: Barry Sample

Date Prepared: 05/14/2024

FORM B

**New York State Consultant Services
Contractor's Annual Employment Report**
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: C003311 Agency Business Unit: SNY01
 Contract Term: 07/01/2019 to 06/30/2024 Agency Department ID:
 Contractor Name: AGB Search LLC
 Contractor Address: 1666 K Street NW, Suite 1200, Washington D.C., 20006
 Description of Services Being Provided: executive search services

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
13-1071.00 Human Resources Specialists	0.00	0.00	Not to exceed \$250,000.00 per engagement
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	0.00	0.00	\$ 0.00
Grand Total			Not to exceed \$250,000.00 per engagement

Name of person who prepared this report: Courtney Valentine

Title: Director for Search Services

Phone #: 202-776-0847

Preparer's Signature: *Courtney E. Valentine*

Date Prepared: 05/14/2024

(Use additional pages, if necessary)

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New York State Consultant Services
Contractor's Annual Employment Report
 Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: C003841 Agency Business Unit: SNY01
 Contract Term: 6/1/22 to 5/31/25 Agency Department ID:
 Contractor Name: Edfinancial Services, LLC dba Edamerica
 Contractor Address: 298 N Seven Oaks Drive, Knoxville, TN 37922
 Description of Services Being Provided: SUNY System Administration ("System") is assisting SUNY Campuses ("Campuses") in re-enrolling former students who have officially withdrawn from a SUNY campus without completing their degree, by engaging Edfinancial Services under the current Re-Enroll to Complete Services contract.

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees*	Number of Hours Worked*	Amount Payable Under the Contract
General and Operations Managers	129.00	229,723.41	**
Software Developers, System Software	33.00	52,799.27	**
Database Administrators	13.00	25,360.00	**
Computer Network Support Specialists	33.00	56,506.66	**
Customer Service Representatives	1,514.00	1,442,744.96	**
Executive Secretaries and Executive Administrative Assistants	29.00	45,412.51	**
Compliance	63.00	101,953.41	**
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	1,814.00	1,954,500.22	
Grand Total			

*Report includes our entire workforce

**Amounts payable on the contract are not based on hours worked

Name of person who prepared this report: Erica Harris

Title: Payroll Specialist

Phone #: 865-352-5500

Preparer's Signature: Erica Harris

Date Prepared: 5/16/2024

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**New York State Consultant Services
Contractor's Annual Employment Report**
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: C003961 Agency Business Unit: SNY01
 Contract Term: 10/06/2023 to 10/5/2025 Agency Department ID:
 Contractor Name: Kivvit, LLC
 Contractor Address: 815 2nd Avenue, Suite 9, New York, NY 10017
 Description of Services Being Provided: Media Buying and Strategic Planning Services

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
11-2011.00 - Advertising and Promotions Managers	5.00	295.75	\$7,300,000.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	5.00	295.75	\$7,300,000.00
Grand Total	5.00	295	\$7,300,000.00

Name of person who prepared this report: Yuri Samovalov

Title: Finance Director

Phone #: 312-216-2618

Preparer's Signature: Yuri Samovalov

Date Prepared: 05/31/2024

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**New York State Consultant Services
Contractor's Annual Employment Report**
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: C004014 Agency Business Unit: 2877
 Contract Term: 08/01/2022 to 07/31/2024 Agency Department ID: SNY01
 Contractor Name: Martin Clearwater & Bell LLP
 Contractor Address: 220 East 42nd Street, New York NY 10017
 Description of Services Being Provided: Legal representation in CoVid related lawsuits

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
Lawyers	4.00	218.35	\$53,834.50
Paralegals	3.00	4.10	\$428.50
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	7.00	222.45	\$54,263.00
Grand Total	7.00	222.45	\$54,263.00

Name of person who prepared this report: Curt Selman
 Title: Director of Finance Phone #: 212-916-0965
 Preparer's Signature:  _____
 Date Prepared: 05/09/2024

FORM B

**New York State Consultant Services
Contractor's Annual Employment Report**
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: C004074 Agency Business Unit: SNY01
 Contract Term: 11/01/2023 to 03/31/2024 Agency Department ID:
 Contractor Name: Instructional Systems, Inc.
 Contractor Address: 401 Hackensack Avenue, LL02, Hackensack, NJ 07601
 Description of Services Being Provided: IT managed services for the Advanced Technology Training And Information Networking (ATTAIN) Project.

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
General and Operations Managers	3.00	2,600.00	\$316,061.00
Software Developers, Systems Software	2.00	1,735.00	\$178,496.00
Database Administrators	2.00	1,735.00	\$129,738.00
Computer User Support Specialist	3.00	2,600.00	\$160,131.00
Secretaries & Administrative Assistants	1.00	865.00	\$47,982.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	11.00	9,535.00	\$832,408.00
Grand Total	11.00	19,726	\$1,852,696.00

Name of person who prepared this report: Barry Sample

Title: COO

Phone #: 201-343-3003

Preparer's Signature: Barry Sample

Date Prepared: 05/14/2024

FORM B

**New York State Consultant Services
Contractor's Annual Employment Report**
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: C004114 Agency Business Unit: SNY01
 Contract Term: 09/28/2023 to 09/27/2024 Agency Department ID: 28650
 Contractor Name: Deborah Heaphy LLC
 Contractor Address: 203 Winter Street Troy, NY 12180
 Description of Services Being Provided: Infrastructure Architect

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
15-1231.00	1.00	594.00	\$103,950.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	1.00	594.00	\$103,950.00
Grand Total	1.00	594	\$103950.00

Name of person who prepared this report: Deborah Heaphy
 Title: Owner Phone #: 518466-0879
 Preparer's Signature: _____
 Date Prepared: 05/08/2024

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**New York State Consultant Services
Contractor's Annual Employment Report**
Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: T003965 Agency Business Unit: SNY01
 Contract Term: 08/15/2022 to 08/14/2024 Agency Department ID:
 Contractor Name: VitalSmarts, LC dba Crucial Learning
 Contractor Address: 320 River Park Drive, Suite SWB, Provo, UT 84604
 Description of Services Being Provided: On-demand (self paced) courses; employees/labor hours are not applicable to the product that was provided. Users accessed the courses online.

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
N/A	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	0.00	0.00	\$ 0.00
Grand Total			\$10,800.00

Name of person who prepared this report: Margaret Brandis

Title: Director of Contracts

Phone #: 801-980-5808

Preparer's Signature: Margaret Brandis

Digitally signed by Margaret Brandis
Date: 2024.05.14 09:56:12 -0400

Date Prepared: 05/14/2024

FORM B

New York State Consultant Services
Contractor's Annual Employment Report
 Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: T004023 Agency Business Unit: SNY01
 Contract Term: 8/23/2023 to 8/22/2024 Agency Department ID:
 Contractor Name: Campus Works, Inc.
 Contractor Address: 5342 Clark Road, Unit 41283, Saraosta, FL 34233
 Description of Services Being Provided: Technology Shared Services Assessment

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
Business Operations Specialists	2.00	255.50	\$43691.62
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	2.00	255.50	\$43,691.62
Grand Total		255	\$43,691.62

Name of person who prepared this report: Liz Murphy

Title: CEO

Phone #: 941-316-0308

Preparer's Signature: *Liz Murphy*

Date Prepared: 5/13/2024

FORM B

New York State Consultant Services
Contractor's Annual Employment Report
 Report Period: April 1, 2023 to March 31, 2024

Contracting State Agency Name: SUNY System Administration
 Contract Number: T004136 Agency Business Unit: SNY01
 Contract Term: 04/31/2023 to 03/31/2024 Agency Department ID:
 Contractor Name: James Hopper, Ph.D.
 Contractor Address: 9 Henderson St., Arlington, MA 02474
 Description of Services Being Provided: Trainings on Neurobiology of Sexual Assault Trauma

Scope of Contract (Choose one that best fits):
 Analysis Evaluation Research Training
 Data Processing Computer Programming Other IT consulting
 Engineering Architect Services Surveying Environmental Services
 Health Services Mental Health Services
 Accounting Auditing Paralegal Legal Other Consulting

Employment Category	Number of Employees	Number of Hours Worked	Amount Payable Under the Contract
Training and Development Specialist	0.00	0.00	\$15,000.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
	0.00	0.00	\$0.00
Total this Page	0.00	0.00	\$15,000.00
Grand Total			

Name of person who prepared this report: James Hopper, Ph.D.

Title: Independent Consultant

Phone #: 617-821-3197

Preparer's Signature: 

Date Prepared: 05/15/2024

