



New York State and Local Retirement System  
110 State Street, Albany, New York 12244-0001

Please type or print clearly  
in blue or black ink

Employer Location Code

    

Received Date

## Adjustment Report Label

RS 2050-A

(Rev. 06/22)

## PLEASE COMPLETE THE FOLLOWING:

EMPLOYER NAME: \_\_\_\_\_

 TODAY'S DATE: \_\_\_\_\_  
(MM/DD/YY)

## PLEASE DO NOT WRITE IN BOX BELOW

## BEFORE YOU MAIL:

1. Totals on this label should only reflect amounts on the attached RS 2050's.
2. Are all negative entries on RS 2050 enclosed in parenthesis?
3. Are positive and negative entries shown in separate lines?

## REPORT SEQUENCE #

STANDARD BATCH JOB: DDADJUST

BATCH NAME: DD \_\_\_\_\_

EXAMINER: \_\_\_\_\_ DATE: \_\_\_\_\_

REVIEWER: \_\_\_\_\_ DATE: \_\_\_\_\_

Total Days Adj. \_\_\_\_\_

Total Days  
Should Be \_\_\_\_\_

Total Salary Adj. \_\_\_\_\_

Total Salary  
Should Be \_\_\_\_\_
 Number of  
Pages in This  
Report  
(Not including  
this label) \_\_\_\_\_

## INSTRUCTIONS FOR COMPLETING ADJUSTMENT REPORT LABEL (RS 2050-A)

- Enter the proper name of the public employer in the space provided.
- Enter your 5 digit employer location code in the spaces provided above.
- Enter the date the label is completed in the space provided (Today's Date).
- Be sure that each total on RS 2050-A equals the sum of the attached RS 2050 Adjustment Report(s).
- One RS 2050-A label may be used for up to 5 RS 2050 report pages.
- Staple the copy of RS 2050-A to the RS 2050 Adjustment Reports.
- Keep a corresponding copy for your records.
- Mail the complete package to the address shown on the front of RS 2050-A
- If you have any questions for:
  - Location Codes beginning with 0, 1, 2 or 3 call (518) 402-3457
  - Location Codes beginning with 4, 5, or 7 call (518) 473-8340